

Saltire Awards

A Guide for Non Pilot Areas



Workshop Outline



- From MV Awards to Saltire Awards – a brief history
Linda McNeill,
Deputy Chief Executive, Volunteer Centre East Lothian
- Delivering the Saltire Awards – functions required
David Maxwell,
Team Leader-Volunteering, Volunteer Centre Glasgow
- Delivering the Saltire Awards – resources and support
Victoria McRae,
Volunteering Development Manager, CVS and VC Falkirk
- Workshop discussion



From MV Awards to Saltire Awards – a brief history

Linda McNeill,
Deputy Chief Executive,
Volunteer Centre East Lothian



The Saltire Awards is a new recognition programme designed for young people (between 12 & 25 years) engaged in volunteering in Scotland and is supported by the Scottish Government.



There are 4 sections to the Awards:

- **Challenge**
- **Approach**
- **Ascent**
- **Summit**

Participants can progress through the various stages but also have the option to enter and exit the programme at any level.

On completion of a level the young volunteer will be presented with a Saltire Award certificate.



Volunteer Centre East Lothian is leading the pilot phase in partnership with the pilot areas to deliver and administer the Saltire Awards supported by the Scottish Government.

Saltire Awards are currently open to all young people living or volunteering in the 7 designated pilot areas -

**Angus, Dundee, East Lothian, East Renfrew, Edinburgh,
Falkirk, Orkney**

The pilot phase evaluation is being led by Volunteer Centre Glasgow and Volunteer Centre Midlothian.



The Awards dovetail neatly into the 4 key objectives of Curriculum for Excellence enabling young people to develop their capacities through volunteering as:

- **successful learners**
- **confident individuals**
- **responsible citizens**
- **effective contributors**



The “**Challenge**” is designed as an introduction to volunteering and is undertaken as part of a team.

- It is a stand alone award but young people may participate in more than one challenge
- It can be organised by the young people themselves with support from a worker or they can opt in to a pre-arranged session
- A Toolkit has been developed providing guidance and advice on organising and registering a Saltire Challenge





Pinkie Primary School Mosaic

The “**Approach**” is about progressing on to an individual volunteering placement with a local charity or not-for-profit organisation in the local community.

- Volunteers are supported to make a **regular commitment** to volunteering taking into account personal needs and circumstances
- Development Workers will provide guidance and advice to young people to find opportunities that will enhance their life skills by building confidence and self-esteem and improving their social skills
- Certificates are awarded on completion of 10 and 25 hours of volunteering



The “**Ascent**” is based on an individual volunteering placement with the emphasis on making a **sustained commitment** to volunteering and achievement through personal development and learning.

- Learning, achievement and personal development is recorded in a Volunteer Journal
- Certificates are awarded on completion of 50, 100 and 200 hours



The “**Summit**” is the pinnacle of the Saltire Awards and will be achieved by those who have made an outstanding contribution to volunteering.

- Its purpose is to recognise those who have not only completed the “Ascent” but have exceeded expectations
- There will be a maximum of 12 recipients per year for this award in each local authority area
- Volunteers are nominated for a “Summit” Award by the organisation they volunteer for. Nominations are peer assessed by a panel of Saltire Ambassadors



Young people who have achieved the “Ascent” will be encouraged to become **Saltire Ambassadors**.

- Ambassadors can get involved in a wide variety of roles with continuing personal development opportunities
- Full training and support will be given



Delivering the Saltire Awards - functions required of every TSI

David Maxwell,
Team Leader - Volunteering,
Volunteer Centre Glasgow



Administration of Award Certification

- Handling requests
- Database entry and reporting
- Certification production
- Liaising with VAS for certificate stocks



Promotion of Awards

- Local TSI website – provision of all toolkits, certificate request forms/processes
- Promotion via CPP/public sector links – e.g. with education, colleges, employability agencies, 16+ Learning Choices/MCMC partnership
- Promotion to TSI networks/members and all local VIOs
- Handling enquiries from schools, colleges, youth organisations, VIOs – providing guidance and signposting to/provision of resources



Data Protection compliance:

- Guidance from Scottish Government – likely condition of grant
- TSI's to revise their 'privacy impact assessment' to ensure correctly handling data of all Award recipients/registrations aged 12-25 years



Summit Panel:

- Recruitment
- Facilitation



Ambassadors:

- Recruitment
- Support
- Supervision



Delivering the Saltire Awards – resources and support

Victoria McRae,
Volunteering Development Manager,
CVS and Volunteer Centre Falkirk



Resources include:

- Publicity Materials
- Toolkits
- Certificates
- Website



Publicity Materials:

- Leaflets
- Posters
- Banner Stands
- PowerPoint Presentation Template



Toolkits

- Operational
- Challenge
- Summit
- Ambassador



Operational Toolkit

- Volunteer Registration Form
- Volunteer Timesheets
- Expectations and Achievements
- Volunteer Journal
- Organisation Registration Form
- Certificate Request Form
- Multiple Certificate Request Form
- Case Study Form – Volunteer
- Case Study Form - Organisations



Challenge Toolkit

- How to organise a challenge
- Checklist
- Consent Form
- Event Registration
- Risk Assessment
- Guidelines for Group Leaders



Summit Toolkit

- Nomination Form
- Nomination Guidelines
- Panel Guidelines
- Checklist
- Scoring Form
- Conflict of Interest



Ambassador Toolkit

- What is an Ambassador?
- Guidance for Ambassadors



Certificates

- The **Challenge**
- The **Approach**
 - Initial Approach: 10 hours
 - Approach: 25 hours
- The **Ascent**
 - Initial Ascent: 50 hours
 - Intermediate Ascent: 100 hours
 - Ascent: 200 hours
- The **Summit**
- **Saltire Ambassador**



Website: www.saltireawards.org.uk

3 sections:

- Volunteers
- Organisations
- Contacts



Questions and Answers

